

STEPHEN LEACOCK ASSOCIATES

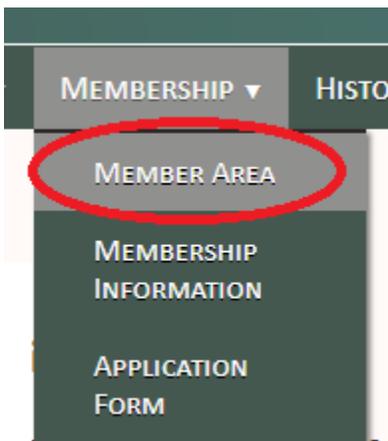
Awarding the Leacock Medal for the best in Canadian Literary Humour



How to Renew Your Membership in Stephen Leacock Associates

Our membership year runs from April 1 to March 31 of the following year. Members may renew any time from January 1 onwards, and will be members in good standing until March 31 of the next year.

As an existing member of Stephen Leacock Associates, you may easily renew your membership through our on-line payment facility on our website (www.leacock.ca). In order to do this, you will have to sign in by clicking on the menu options “Membership” then “Member Area”, thus:



Alternatively, click on the “Sign In/Out” link at the bottom of the page:



Both of these methods will take you to the Sign In page:

Please Sign In

To access the member area, you must sign in.

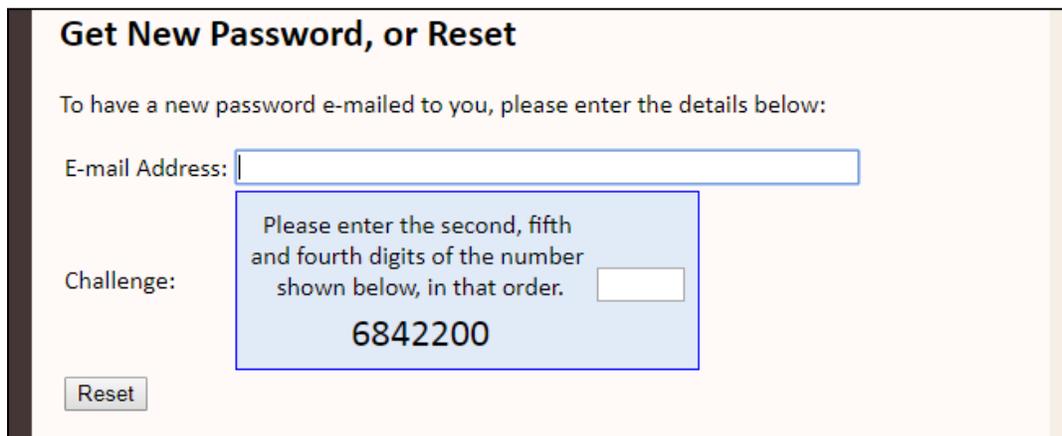
E-mail Address:

Password:

Don't have a password (or you've forgotten it)? Then get one (or reset it) [here](#).

Enter your email address and password, and click on the “Sign in” button.

If you do not have a password, you may have one emailed to you by clicking on the “here” link at the end of the red message “**Don't have a password (or you've forgotten it)? Then get one (or reset it) [here.](#)**” This page will appear:



Get New Password, or Reset

To have a new password e-mailed to you, please enter the details below:

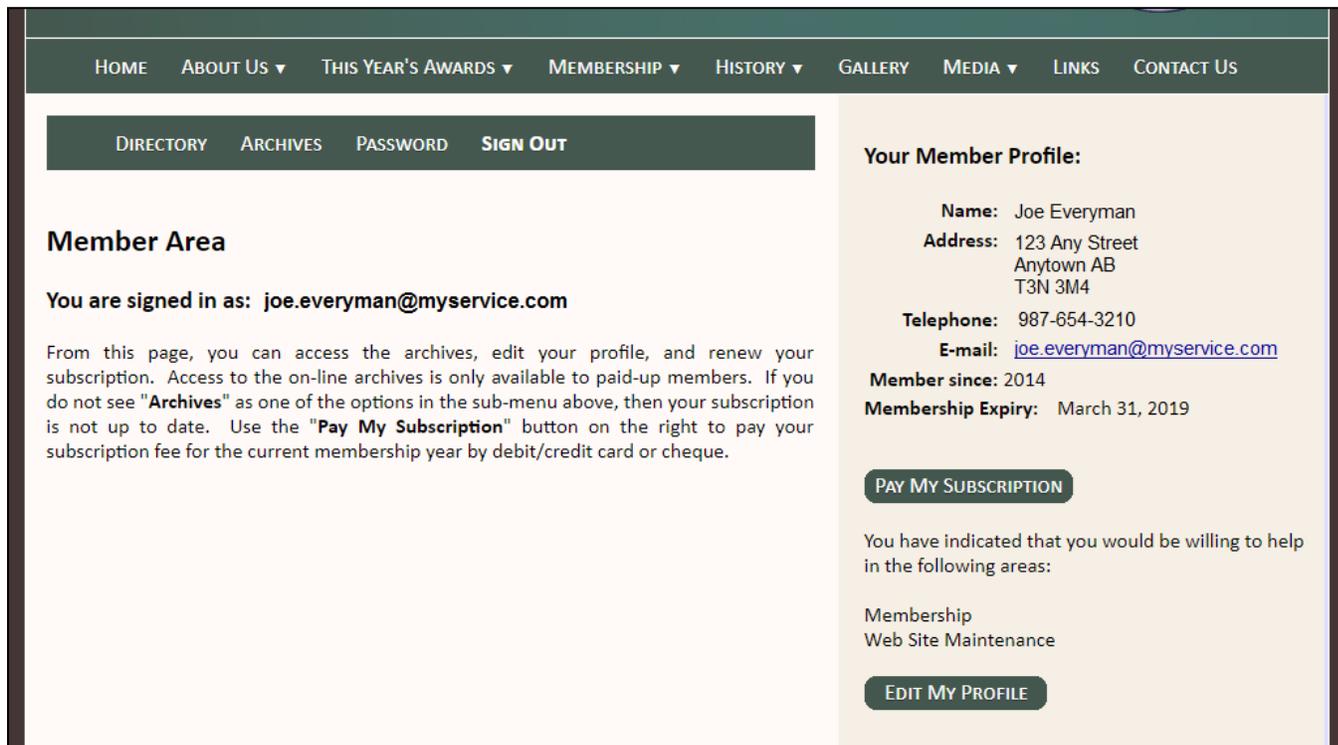
E-mail Address:

Challenge:

Please enter the second, fifth and fourth digits of the number shown below, in that order.

6842200

Enter your email address and answer the challenge question, then click on the “Reset” button. Your password will automatically be emailed to you. Return to the “Sign In” page and sign in with your new password as explained earlier. After you have signed in, you will be taken to the Member Area page:



HOME ABOUT US ▼ THIS YEAR'S AWARDS ▼ MEMBERSHIP ▼ HISTORY ▼ GALLERY MEDIA ▼ LINKS CONTACT US

DIRECTORY ARCHIVES PASSWORD SIGN OUT

Member Area

You are signed in as: joe.everyman@myservice.com

From this page, you can access the archives, edit your profile, and renew your subscription. Access to the on-line archives is only available to paid-up members. If you do not see "Archives" as one of the options in the sub-menu above, then your subscription is not up to date. Use the "Pay My Subscription" button on the right to pay your subscription fee for the current membership year by debit/credit card or cheque.

Your Member Profile:

Name: Joe Everyman
Address: 123 Any Street
Anytown AB
T3N 3M4
Telephone: 987-654-3210
E-mail: joe.everyman@myservice.com
Member since: 2014
Membership Expiry: March 31, 2019

You have indicated that you would be willing to help in the following areas:

Membership
Web Site Maintenance

Click on the “Pay My Subscription” button. The subscription page is then shown:

Your membership subscription history:

Year	Status	Paid by	Fee Paid	Level	Donation	Expiry Date
2017	Paid: 01-Apr-2017	Cheque	35.00	Dual	0.00	31-Mar-2018
2018	Paid: 28-Mar-2018	Cr/Dr Card	10.00	Single	0.00	31-Mar-2019
2019	Outstanding					

Pay Your Subscription for 2019:

Please make your selections below.

Type of Membership: * Single (\$10) Dual (\$20)

SUPPLEMENTARY CHARITABLE DONATIONS are gratefully received.
 \$5 \$10 \$25 \$50 \$100 Other \$

We will issue tax receipts for any amount over \$10.

Do you prefer to pay by: * Credit or debit card Cheque

* Essential information

The first part of this page shows your subscription history. The last item on the list will be the outstanding subscription. Below the heading “Pay Your Subscription for 20XX”, you may select the type of membership, specify any donation, and indicate how you would like to pay.

Because your email address is an essential piece of information for us, if you and your spouse or partner both share an email address, you are therefore Dual members, and should choose the "Dual" membership option. If you have different email addresses and are currently single members, you should choose the "Single" option. Your partner would then have to go through this process themselves to renew their own subscription.

Click the “Submit” button to continue and then follow the instructions. You will either be asked to enter your credit or debit card number, or to print a remittance slip to send in with your cheque.

This document may be printed to help you follow the instructions.

If you find this process confusing, or you are not comfortable with paying on-line, you may mail us a cheque for the outstanding amount with a cover note explaining that this is a membership renewal.

Our mailing address is: Stephen Leacock Associates
P.O. Box 854
Orillia ON
L3V 6K8